



On June 14, 2012 CGI held a General Membership Meeting was held at the Fairfield Convention Center, Fairfield, IA at 10:00 AM, Cynthia Munyon called the CGI meeting to order.

**Safety & Housekeeping Concerns:**

Cynthia Munyon provided all in attendance the facility’s housekeeping guidelines.

**Roll Call of CGI Executive Committee:**

Travis Daniels conducted roll call of CGI executive committee. Those in attendance included:

Chairperson	Cynthia	Munyon	Iowa Utility Board
Secretary	Travis	Daniels	United States Infrastructure Corp.
Treasurer	Josh	Doughan	Snyder & Associates, Inc.
Program Director	Dave	Hraha	Iowa Assoc. Municipal Utilities
Vice Chairperson	John	Barber	Snyder & Associates, Inc.

CGI Executive Committee Members not in attendance include:

Website Coordinator	Nick	Gardner	Black Hills Energy
Membership Director	Darrell	Brown	RBS Safety Training

**Introduction of Attendees:**

Cynthia Munyon welcomed all in attendance. Meeting participant introductions consisted of each individual introducing them self and identifying the company/organization they represented.

Steve	Halstead	Iowa One Call
Mary	Halstead	
Mark	Green	United States Infrastructure Corporation
Dennis	Lovell	Cedar County Sec Rds
Dan	Munthe	Alliance Pipeline
David	Kerr	Kinder Morgan
Jim	Rouse	KLK Construction
Marlowe	Dickinson	Dickinson Company
Richard	Sublett	Alliant Energy
Jim	Mills	Access Energy
Bonnie	Clancy	Iowa Department of Transportation
Don	Roach	Access Energy
Denise	Wheatley	Alliant Energy
Daniel	Philips	Access Energy

**Common Ground Iowa Mission Statement:**

John Barber read the Common Ground Iowa Mission Statement, *“The mission of CGI is to promote public safety through damage prevention and shared responsibility, while utilizing the Common Ground Alliance’s Best Practices for advancing Underground Utility Safety in the State of Iowa”.*

**Consent Agenda Items:**

**Approval of Agenda**

Josh Doughan moved that agenda be approved. John Barber seconded motion. Motion passed.

**March 15, 2012 Meeting Minutes:**

Minutes from March 15, 2012 meeting were not available at time of meeting.

**Treasurers Report:**

The financial report was not available a time of meeting.

**Old Business**

**SDP Grant**

Cynthia Munyon spoke briefly on the status of the SDP Grant that CGI applied for. At this time no decisions have been made identifying this year’s recipients.

**New Business**

**2012 Annual Safety Summit**

Dave Hraha provided information pertaining to the summit.

The summit will be held at the Iowa Municipal Utilities facilities in Ankeny, IA. August 7-8, 2012.

Two 6 hour sessions will begin the morning August 7, 2012.

- 1.) CPR, First Aid, and AED training.
- 2.) Trench shoring competent persons training.

A reception will follow at Old Chicago.

The summit will begin August 8, 2012.

Hands on demonstrations will be held throughout the am hours.

Classroom sessions will be conducted during the pm hours.

**Round Table Discussion**

A roundtable discussion was moderated by Travis Daniels

Panelists included: Denise Wheatley, Alliant Energy; Mark Green, USIC; Jim Rouse, KLK Construction; and Steve Halstead, Iowa One Call.

A multitude of topics were discussed including the following:

Each panelist was asked “If you could change one thing with the Iowa Code, what would it be?”

- White lining
- 48 hour law and compliance
- Positive response
- Proposed PHYMSA law

**Adjourn Current Meeting:**

A motion was made to adjourn the meeting by John Barber with a second by Dave Hraha.

Meeting adjourned at 12:00 PM. A luncheon sponsored by USIC followed.

As members become aware of damage prevention events they are encouraged to notify CGI allowing us to update the CGI News webpage. [nick.gardner@blackhillscorp.com](mailto:nick.gardner@blackhillscorp.com)

