



On March 3, 2011 CGI held a General Membership Meeting was held at Alliant Energy Call Center, 300 Sheridan Ave, Centerville, IA At 10:00 AM, Cynthia Munyon called the CGI meeting to order.

Safety & Housekeeping Concerns:

Vic Senter provided all in attendance Alliant Energy safety and housekeeping guidelines.

Roll Call of CGI Executive Committee:

Travis Daniels conducted roll call of CGI executive committee. Those in attendance included:

Chairperson	Cynthia	Munyon	Iowa Utility Board
Secretary	Travis	Daniels	Consolidated Utility Services
Treasurer	Josh	Doughan	Snyder & Associates, Inc.
Web Site Coordinator	Nick	Gardner	Black Hills Energy
Program Director	Dave	Hraha	Iowa Ass'n. Municipal Utilities
Marketing Director	Sally	Fossum	Alliance Pipeline

CGI Executive Committee Members not in attendance include:

Vice Chairperson	John	Barber	Snyder & Associates, Inc.
Membership Director	Darrell	Brown	RBS Safety Training

Introduction of Attendees:

Cynthia Munyon welcomed all in attendance. Meeting participant introductions consisted of each individual introducing them self and identifying the company/organization they represented.

LuAnn	Allar	Alliant Energy
Mike	Broshous	Consolidated Utility Services
Steve	Ciha	Ryan Companies
Melanie	Curtis	Chariton Valley REC
Tracy	Decker	Partner Communications
Marlowe	Dickinson	Dickinson Company
Tom	Eis	Kinder Morgan
Mark	Green	Consolidated Utility Services
Dave	Grewell	Partner Communications
Steve	Halstead	Iowa One Call
Mary	Halstead	Iowa One Call
Brian	Hanna	Consolidated Utility Services
Tyler	Havard	Rathbun Regional Water Association
Kenton	Heuertz	MidAmerican Energy
Frazer	Jones	Lisco

Dan	Maschka	Northern Natural Gas
Evan	Petersen	Black Hills Energy
Danny	Qualters	Lisco
Tim	Royer	City of Waukee
Mark	Shill	Iowa Utility Board
Larry	Sorenson	Iowa Utility Board
Jim	Young	Rathbun Regional Water Association

Common Ground Iowa Mission Statement:

Mike Broshous read the Common Ground Iowa Mission Statement, *“The mission of CGI is to promote public safety through damage prevention and shared responsibility, while utilizing the Common Ground Alliance’s Best Practices for advancing Underground Utility Safety in the State of Iowa”.*

Business Meeting:

December 2, 2010 Meeting Minutes:

There was no discussion regarding the December 2, 2010 meeting minutes and a motion was made by Cynthia Munyon to approve the meeting minutes. Nick Gardner seconded the motion and all CGI members present voted in favor of the motion.

Treasurers Report:

The financial report was presented by Josh Doughan. December 2, 2010 beginning balance was \$327.58.

Deposits include; \$5,500 from Corporate sponsorship gifts (MidAmerican Energy, Consolidated Utility Services, and Black Hills Energy for \$1,000 each and Northern Natural Gas for \$2,500.

Expenditures totaling \$2915.54 were paid. \$2,633.16 for 2010 Summit, Screenscape Studios for \$163.23, and Website fees of \$119.15. Current funds available are \$2,921.04.

Old Business

811 Pirate Video Distribution to AEA's

Sally Fossum will order the initial 250 copies of the video in the next two weeks. If further copies are needed they will be purchased with available CGI funds.

SDP Grant

Cynthia Munyon provided those in attendance an update on the 2011 SDP grant. CGI applied for \$100,000 and are still waiting to hear if they will receive the grant. It is expected to be announced by the end of March.

New Business

National Safe Digging Month

On April 7, 2011 CGI will be partnering with Iowa One Call at the Capitol with Governor Branstad to sign a proclamation proclaiming April as Safe Digging Month in Iowa.

CGI and Iowa One Call are also working with the Governor's office to arrange a tree planting event at the new IUB building in April. CGI is concurrently planning press releases and other media relations for this event.

Cynthia Munyon also presented CGI plans to contact Earl May, HyVee, and other garden centers throughout Iowa as an avenue of promoting and distributing CGI Damage Prevention Videos.

Advanced Locating Workshop

Dave Hraha presented information pertaining to locator training workshops that CGI and the Iowa Association of Municipal Utilities will be conducting. The workshops will be held April 19th and 20th at the IAMU training facilities in Ankeny. Trainers will include Mark Green, Consolidated Utility Services; Travis Beran, Subsurface Solutions; Rod Parcel, IAMU; and Rudy Parcel, IAMU. The registration deadline will be April 15 and workshop will be limited to 50 registrants.

2011 Annual Safety Summit

Dave Hraha provided information pertaining to the summit. The Summit Committee consisting of:

Ken Heuertz – MidAmerican Energy
Dan Maschka – Northern Natural Gas,
John Barber – Snyder & Associates, Inc.
Josh Dougan – Snyder & Associates, Inc.
Mike Broshous - Consolidated Utility Services, Inc.
Adam Johnson - Cox Utility Services Inc
Sally Fossum – Alliance Pipeline
Dave Hraha – Iowa Association of Municipal Utilities

The committee met on March 2 and has plans to meet again in April. This years summit has been scheduled for August 11. Dave also asked for volunteers to join the Summit Committee.

Sponsorships

Cynthia Munyon announced that CGI will broaden the range of stakeholders to receive letters requesting sponsorship

Statewide Project Reporting Tool

Travis Daniels proposed creating a statewide project reporting database which utility companies or municipalities could provide information that is available to other stakeholders pertaining to there upcoming projects. Travis explained that this could further the cause of damage prevention as other stakeholders such as locators could be more prepared as these project arise. Travis and CGI will continue to research the feasibility of such a tool and report back to the general membership at a later time.

CGA Excavation Safety Conference and Expo

Cynthia Munyon announced that she and John Barber will be attending the conference and expo in Orlando on behalf of CGI and encourages all to attend if possible.

Alliant Energy Customer Service and Call Center Tour

Brenda Ortman, Alliant Energy customer service supervisor, gave an overview of the call center and the operations conducted within. Brenda informed those in attendance that the Centerville call center staffs 62 employees and received more than 1 million calls in 2010 concerning billing, collection, and service repair. Also included in the overview was a brief description of some of the new technology that Alliant Energy has developed to make the call center run more efficiently. Those in attendance were then divided into two groups and given a tour of the facilities.

Guest Speaker

Jerry Denninger with Pictometry International based out of New York gave a presentation via WebEx. The presentation was titled, "See Everywhere, Measure Anything, and Plan Everything." Jerry demonstrated a visual information system for capturing georeferenced, high definition, aerial imagery. He explained how this technology can and is benefiting many stakeholder in our industry and how it may further damage prevention efforts. If anyone what's to contact Jerry with questions, his contact information is:

Jerry Denninger
Vertical Sales Manager - Pictometry Business Solutions
Pictometry International
100 Town Centre Drive, Suite A
Rochester, New York 14623
Direct (585) 444-2555
Toll Free (888) 444-2575, ext 555
Fax (585) 487-1502

Miscellaneous Discussion

There were some questions from those in attendance concerning Iowa One Call which were addressed by Steve Halstead. Steve answered a question about GPS technology and some problems that Marlowe Dickinson of Dickinson Company has encountered. He also gave a brief walk through of ITIC, an internet based ticket entry system, that IOC has implemented. Steve then gave us an update on IOC and their operations since their transition of vendors.

Adjourn Current Meeting:

A motion was made to adjourn the meeting by Nick Gardner with a second by Josh Doughan. Meeting adjourned at 12:00 PM.

Calendar and Upcoming Events:

Dates	Meeting	Location
March 8 - 10	2011 CGA Excavation Safety Conference & Expo	Caribe Royale Hotel & Convention Center Orlando, Florida
Thursday, April 7	Safe Digging Month Proclamation Signing with Governor Branstad	Des Moines, IA
April 19 - 20	Advanced Locators Workshop	IAMU Ankeny, IA
Thursday, June 2	CGI Education / General Membership Meeting <i>Summer Meeting</i>	Des Moines IA
Thursday, September 1	CGI Education / General Membership Meeting <i>Fall Meeting</i>	To be announced.
Thursday, December 1	CGI Annual Education / General Membership Meeting <i>Winter Meeting</i>	Des Moines IA

As members become aware of damage prevention events they are encouraged to notify CGI allowing us to update the CGI News webpage. nick.gardner@blackhillscorp.com

Future Meeting Details:

Date: Thursday, June 2, 2011

Location: To be announced.

Meeting Start Time: 10:00 AM. – 1:00 PM